

MINUTE RECORD

FRIEND CITY COUNCIL MINUTES-REGULAR MEETING February 1, 2022

Mayor Knoke called the regular meeting of the City Council to order at 7:00 p.m. at the City Hall. Advanced notice of the meeting was given by publication in The Sentinel, the appointed method for giving advanced notice. All proceedings shown were taken while the meeting was open to the attendance of the public.

Mayor Judith Knoke presided, and City Clerk John R. Schwab recorded the proceedings. The following Councilmembers were present: Kristen Milton, David Sladek, Jeremy Collier, & Shane Stutzman. A quorum being present, and the meeting duly convened, the following proceedings were had and done.

Mayor Knoke lead the meeting in reciting the Pledge of Allegiance.

As required by the Nebraska Open Meetings Act, Mayor Knoke announced that a copy of the Nebraska Open Meetings Act has been posted on the south door of the City Hall meeting room for all in attendance to review.

Motion by Milton seconded by Sladek to approve the January 4, 2022, Regular meeting, and the January 25, 2022, working meeting minutes. On roll call voting ayes Stutzman, Collier, Sladek, and Milton. Nays none.

Motion by Sladek seconded by Stutzman to approve the January 2022 Treasurer report. On roll call voting ayes Collier, Milton, Stutzman, and Sladek. Nays none.

No report available for the Friend Community Hospital financials.

Motion by Collier, seconded by Stutzman, that payroll and claims be approved after review, by the claims committee, and be allowed, and the Clerk instructed to issue warrants on the respective funds to pay same. On roll call voting ayes Sladek, Milton, Stutzman, and Collier nays none.

The claims approved were as follows: January Payroll, 26484.16; Ameritas, 1747.02; EFTPS, 3241.17; NE Dept of Rev SWH, 7003.99; Baker & Taylor Books, su 16.40; Barco Municipal Products su 1167.57; BCBS of NE, fe 3376.88; Blue360 su 87.75; Carrothers Construction LLC, fe 19000.00; Caterpillar Financial Services Corp, fe 7438.75; Center Point Large Print, su 91.08; Jacob & Johnathan Clouse, fe 450.00; Consolidated Management Co, se 178.35; Emergency Medical Products, su 423.33; Eric Riley Electric Inc, su 3368.75; First Wireless, se 200.01; Garden & Gun, su 29.98; Benreal Fire & safety Equip., su 124.05; HD Arms LLC, su 314.16; Hometown Leasing, fe 88.78; Husker Electric Supply Co, su 325.00; Lincoln Winwater Works, su 201.30; Matheson Tri-gas, su 47.47; Menards-Lincoln South, su 170.00; Ne Public Health Enviro lab, fe 292.00; Norris Public Power Dist, fe 6283.20; Diane Odoski, re 172.80; Ogden Publications, su 38.90; Saylor Screen printing, su 53.00; Schindler Elevator Corp, fe 179.10; Marvin Slepicka, fe 2000.00; Southern Cast Iron, su 59.98; Scholl Enterprises Inc/Steves Repair, fe 183.70; Waste Connections of Nebraska, fe 220.00; Darla Welch, fe 450.00; White Electric Supply Co, su 235.046; Total Claims Approved 80375.63

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Public Comments: May 7, 2022, will be Community clean up

Communications: Received card from Senator Tom Brandt thanking the city for the Award of the key to city.

Mayor Knoke read resolution 22-02 in full. The resolution pertaining to the Employee Handbook additions.

Motion by Stutzman seconded by Sladek to adopt Resolution 22-02. On roll call voting ayes Milton, Collier, Sladek, and Stutzman. Nays none.

Chris Scheidies from Mastiffs systems presented to the council information on server for city hall. Motion by Stutzman seconded by Collier to approve purchase of server system including labor from Mastiff systems not to exceed \$6400.00. On roll call voting ayes Sladek, Milton, Stutzman, and Collier. Nays none.

Jim Ryan from Community Redevelopment Authority presented his yearend reports. First report was on the occupation tax receipts. Motion by Stutzman seconded by Milton to approve the report and authorize the Mayor to sign. On roll call voting ayes Collier, Sladek, Stutzman, and Milton. Nays none. Second report was on the Tax Increment Financing receipts. Motion by Stutzman, seconded by Sladek to approve the report and authorize the Mayor to sign. On roll call voting ayes Milton, Collier, Stutzman, and Sladek. Nays none.

Mayor Knoke opened the bids for the 2013 Chevrolet Impala. 6 bids were received. The bids are as follows: \$500, \$1700, \$2000, \$2500, \$2632, & \$3200. The accepted bid of \$3200 from Matt Erwin. Motion by Stutzman, seconded by Collier to accept the bid of \$3200 from Matt Erwin. On roll call voting ayes Milton, Sladek, Collier, and Stutzman. Nays none.

Councilman Collier presented information regarding the new batting cage at the city ballfield. Many contributions have come in from the Boys and Girls ball programs, the American Legion, and the Sons of the American legion. Motion by Milton, seconded by Collier to approve a donation up to \$1100.00 for concrete work. On roll call voting ayes Stutzman, Sladek, Milton, and Collier. Nays none.

Discussion held on attendance to the 2022 Midwinter Conference. Motion by Collier, seconded by Sladek to approve paying for attendance to the 2022 Midwinter Conference not to exceed \$1500.00. On roll call voting ayes Milton, Stutzman, Collier, and Sladek. Nays none.

Friend Fire Department asked for permission to contact the city engineers regarding the construction of new fire station. Motion by Collier, seconded by Stutzman to approve the request from the Fire Department to contact the city engineers for help with construction of new fire station. On roll call voting ayes Sladek, Milton, Stutzman, and Collier. Nays none.

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Motion by Stutzman, seconded by Collier to place ads in the newspaper for Pool positions. On roll call voting ayes Sladek, Milton, Collier, and Stutzman, Nays none.

Discussion was held regarding the recycling bin site and how to eliminate those using that are not patrons of the City of Friend. The police department will place a camera at the site to monitor the activity taking place.

Mayor Knoke reported on the Friend Community Healthcare Systems. Everything is on track with construction.

Mark Stutzman Building Inspector reported on buildings in poor condition.

Stan Krause Asst. Fire Chief reported that the 6x6 is being painted, and that the department has contacted Chief and Behlen for quotes on new fire station.

Shawn Gray Police Chief report on activity the department has handled for the month.

No Pool report.

Billy Baugh Public works Supervisor asked to attend the Nebraska Rural Water Conference.

Motion by Stutzman, seconded by Sladek to approve attending the Rural Water Conference. On roll call voting ayes Collier, Milton, Stutzman, and Sladek. Nays none.

John R. Schwab City Clerk reported

- Adding hours for Andrea Toben to assist with the accounting.
- Attendance for Clerk and Deputy Clerk to Clerk School

Motion by Sladek, seconded by Milton to approve up to 16 more hours for Andrea Toben. On roll call voting ayes Stutzman, Collier, Sladek, and Milton. Nays none.

Motion by Sladek, seconded by Collier to approve attendance of Clerk school and to pay for difference between scholarship and total amount due. On roll call voting ayes Sladek, Milton, Collier, and Stutzman. Nays none.

Motion by Collier seconded by Sladek to enter into executive session to discuss personnel and to invite Billy Baugh. On roll call voting ayes Milton, Sladek, Stutzman, and Collier. Nays none. Entered executive session at 8:57 pm.

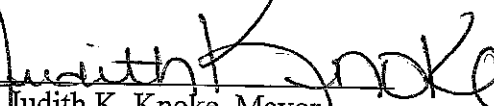
Motion by Stutzman, seconded by Sladek to exit executive session. On roll call voting ayes Milton, Sladek, Collier, and Stutzman. Nays none. Exited executive session at 9:07 pm.

No further business to come before the City Council, motion was made by Stutzman, seconded by Sladek, to adjourn the meeting. On roll call voting aye, Milton, Sladek, Collier, and Stutzman. Nays none. Meeting adjourned at 9:08 p.m.

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ATTEST


John R. Schwab, City Clerk


Judith K. Knoke, Mayor

I, the undersigned, City Clerk of the City of Friend, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Council on January 4, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted and were in written form and available for public inspection within ten working days; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.


City Clerk

NOTICE OF MEETING CITY OF FRIEND, NEBRASKA

Notice is hereby given that the City Council of the City of Friend, Nebraska will meet at 7:00 p.m. on **Tuesday, March 1, 2022**, at the City Hall which meeting will be open to the public. Agenda for said meeting is kept current and is available in the City Clerk's office during regular business hours. Request to be on the agenda must be in the City Clerk's office 24 hours prior to the start of the meeting.

John R. Schwab, City Clerk